

Risk Assessment proforma

Course	M254
Area	NE District
Description	Out and Back (Single Carriageway)
HQ	Merton Hall Ponteland or Kirkley Cafe
Measured	Yes
Measured by	Unknown
Risk assessed	Yes
Assessed by	Terry Wilkinson
Date approved	3 rd June 2024
Type A	Yes
Type B	Yes
Police Authority	Northumbria
Additional information	
Notes for riders	See below



Course Description

Ponteland – Kirkwhelpington – Ponteland (25 Miles)

START 1 mile north of Ponteland on the A696, 100 yards north of Dissington Lane End (Limestone Lane). Proceed via Belsay (Riders Take Care) to Kirkwhelpington on the A696. TURN by turning right into minor road to make a safe U Turn in minor road (Riders Take Care) and proceed south via Belsay (Riders Take Care) to FINISH 2 miles north of Ponteland at the old (now blocked) gate to Coldcotes Moor Farm.



Organiser's Information

Best Practice: Risk Assessment Guidance

Issue level: 03
Date: October 2022

General Safety Notes and Requirements


Vehicles of competitors/officials/marshals/helpers to be parked safely and without hindrance to other road users.

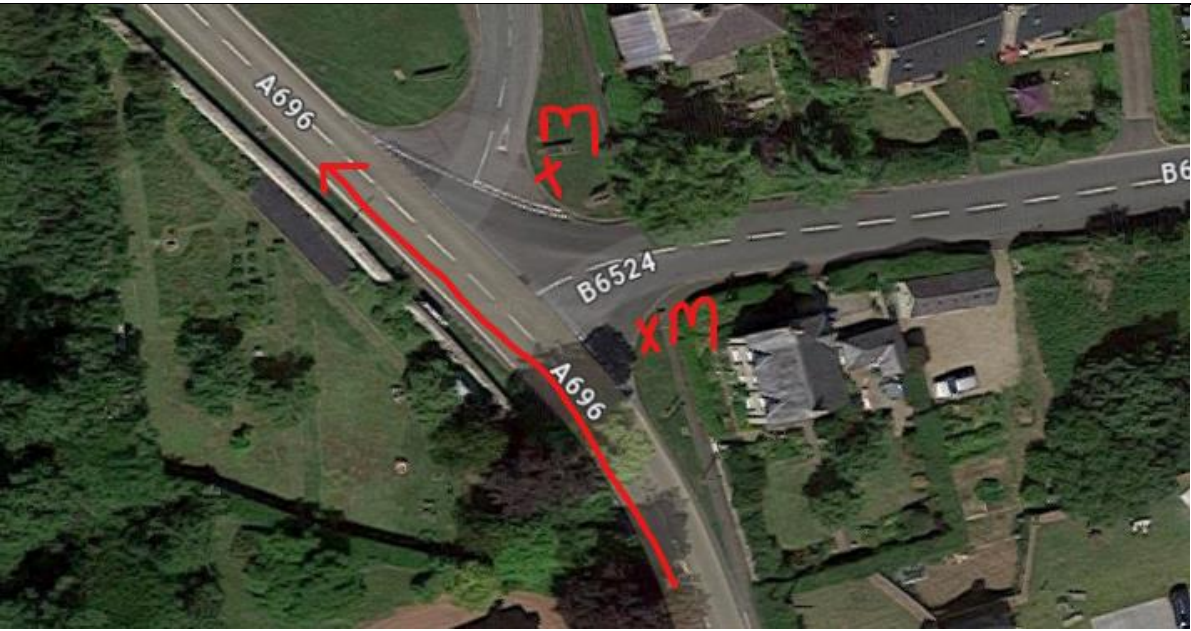
- All officials/marshals/helpers to wear fluorescent jackets or high visibility clothing.
- Marshals at the turn at Kirkwhelpington should not stand in/on the main road (A696) but be positioned in a place of safety on the minor road towards Kirkwhelpington (see image below).
- Marshals assisting the Timekeeper on the finish line should proceed either on foot or bicycle as there is no parking.
- Marshals are to be briefed as to the extent of their roles/duties prior to the event.
- A marshal's sole duty is to clearly indicate the route the rider is to follow before the rider reaches the marshal point (the rider may be unfamiliar with the course). This is done by either pointing out the direction of travel or holding a directional arrow/marker – marshals should not shout instruction or attempt to control the traffic in any way or interfere with its movement on the highway (Guidance Note 11).
- Whenever possible, marshals should be able to communicate with the organiser by mobile phone in case of accident/emergency

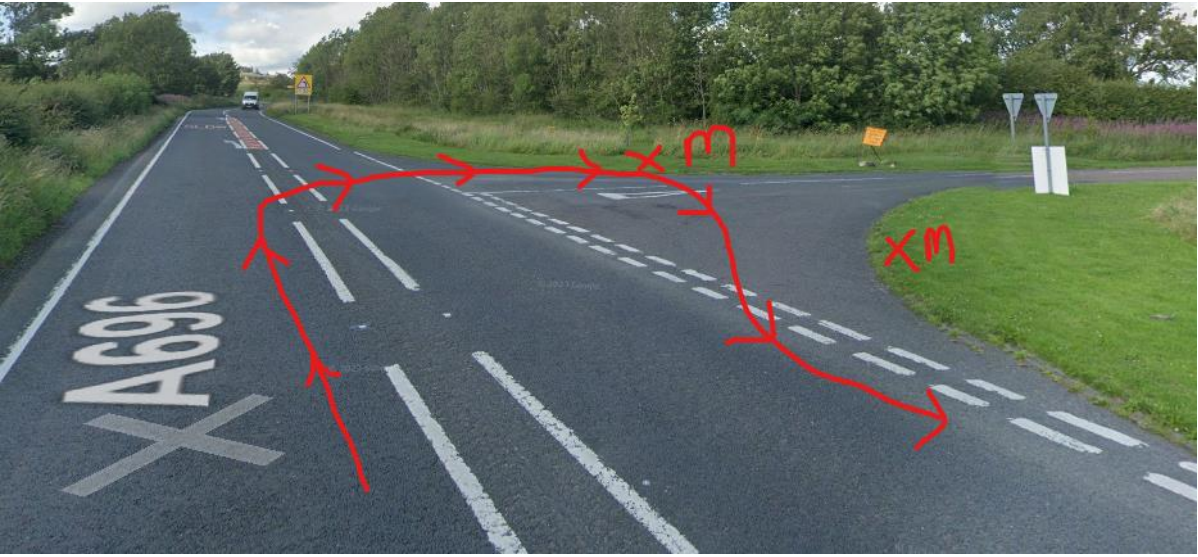
Rider Safety Notes

- No U-turns to be made in the vicinity of the timekeeper(s).
- No dismounting in the finishing area.
- Take care whilst riding through the lightly built-up area in Belsay. There are 20mph signals which illuminate during school opening/closing times.
- Take care at the turn at Kirkwhelpington – the U Turn is to be made in the minor road alongside the marshal.
- Road surface conditions may change depending on the season, weather, or condition of the road. It is the rider's responsibility to ride in such a manner that allows them to ride safely and with consideration to other road users at all times.
- Head down riding is prohibited and will result in disqualification.
- It is the responsibility of the rider to check the On-The-Day Risk Assessment to be aware of any extra hazards or changes they should be aware of.
- Every competitor MUST have, fixed to their machine, both a front and rear-facing, working light (either constant or flashing). These must be clearly visible (Regulation 14).
- Every rider MUST wear a helmet that conforms to current Safety Standards (Regulation 15), and it is their responsibility to ensure it fits correctly and is in good condition/undamaged.

NOTE TO THE ORGANISER: All of the above information should be included in the Start Sheet Information.

What 3 Words	Course description	Distance	Risk (L/M/H)	Risk description	Minimum management (Without prejudice)
Cherubs.gross.fever	M254 START A696 100 yards north of Dissington Lane End (Limestone Lane).	0	M	Fast moving traffic in both directions. Riders waiting to start on busy A Road.	<ol style="list-style-type: none"> 1. Marshal to assist Timekeeper. 2. Cycle Event Sign positioned approx. 150 metres BEFORE the start line. 
	A696 – two minor roads on left from Milbourne.		L		None.
	A696 – minor road on left from Belsay Hall and Coffee Shop		L		None.
	A696 Belsay – lightly built-up area – continue straight ahead.	4.9 Miles	M	Light traffic	<ol style="list-style-type: none"> 1. Two Marshals positioned near to where the B6524 Whalton road and minor Bolam Lake road exit meet the A696 (not required for Type B events with less than 20 riders). 2. Cycle Event sign positioned on the B6524 an appropriate distance from junction to warn traffic approaching from Whalton. 3. Cycle Event sign positioned on the minor road an appropriate distance from junction to warn traffic approaching from Bolam Lake. 4. See Safety Notes to Riders.

					
	A696 – B6309 road on left		L	Light traffic	None.
	A696 – minor road on left from Makemerich.		L		None.
	A696 – minor road on left from Capheaton		L		None.
	A696 – minor road on left from Mirlaw House.		L		None.
	A696 – B6342 Kirkharle Crossroads	10.4 Miles	L	Light traffic – course route has priority.	None.

	A696 – minor road on left from Plashetts.		L		None.
Took.product.composts	A696 – Kirkwhelpington Turn – riders to make right turn into minor road to make a safe U Turn in minor road alongside marshal positioned a short distance into minor road.	12.7 Miles	H	Fast moving traffic on A696 – riders possibly stationary in middle of road waiting to make the turn into minor side road on the right.	<ol style="list-style-type: none"> 1. Two marshals required (one either side of minor road) – see image below. 2. Cycle Event sign positioned on the A696 approx. 200 metres BEFORE the right hand turn. 3. Two Cyclists Turning Right signs positioned on the A696 at the start of the incline BEFORE the right hand turn – one at the Kirkwhelpington sign on the left and the other directly opposite. 4. Two Cyclists Turning Right signs (one either side of the road) positioned on the A696 midway between the start of the incline and the turn. 5. Two Cycle Event signs positioned one either side of the A696 at approximately 70 metres BEFORE the turn. 6. Two Cycle Event signs positioned one either side of the A696 at approximately 35 metres BEFORE the turn. 7. Two Cycle Event signs positioned separately on the A696 at approximately 125 metres BEYOND the turn – one at the Kirkwhelpington sign and the other at approximately 225 metres BEYOND the turn at the bend in the road at sign displaying directional chevrons – to notify motorists approaching FROM the direction of Otterburn. 8. See Safety Notes to Riders (making the U Turn). 
	A696 – minor road on left at south end of Kirkwhelpington		L		None.



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	A696 – B6342 Kirkharle Crossroads	15 Miles	L	Light traffic – course route has priority.	None.
	A696 – minor road on left linking B6342 road.		L		None.
	A696 – minor road on left linking minor Bolam Lake road.		L		None.
	A696 – Belsay – lightly built up area.		M	Lightly built- up area.	Already detailed above.
	A696 – minor road on left from Ogle.		L		None.
	A696 – minor road on left from Kirkley March.		L		None.
Crops.muscular.bookings	A696 – M254 FINISH – just AFTER entrance on right for Coldcotes Moor Farm – finish line is opposite old (blocked gate).	25 Miles	L		1. Marshal to assist Timekeeper. 2. See Rider Safety Notes.



Requirements	
Marshals	6
Event Signs	10
Cyclists Turning Right Signs	4
RH Directional Arrow	0
LH Directional Arrow	0

References:

CTT GN22 – Risk Assessment